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## Optimal Utilisation of Resources

[ Excerpts of fund mobilisation and optimum utilisation policy]

In pursuance of policy, following initiatives have already been implemented.

1. Periodical internal audit and external auditors for justification of fund was carried out and found satisfactory appropriate utilization of funds.
  2. Utilization of intellectual resources to enhance research funding from national or internal collaboration for translation research should be promoted by the competent authority and undertake sincere initiatives as its part of duty. Two functional MOU have been signed to reduce the institutional expenditure with collaborative institute.
  3. ACPM Alumni has given financial to upgrade facilities of reading library.
  4. Increase intake of existing UG & PG programs has been received and application for starting of new postgraduate have been submitted and processed by NEBS as initiative to enhance tuition fee receipts.
  5. Increased duration of utilization of instruments and equipment for state of art investigation multiple department has been practiced by the related department to utilize the resources optimally.
  6. Trained manpower has been encouraged to use their skill, breaking the boundaries of department, for multidisciplinary training of the students and patient investigations.
1. Optimum contribution in medical education training and patient services aligning with Citizen Charter at work place.
  2. In-house maintenance unit employee were trained in informal manner to upgrade knowledge by organizing the career development program.
  3. Competitive purchase procedure has been adopted for procurement of furniture, fixtures, equipment & instruments and maintenance spare parts.
  4. Constant initiatives should be taken to reduce the down time of equipments.



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5. “Burn calories, save energy” slogan be propagated as one initiative for healthy life style, avoiding lift, saving electricity.
6. Campaign for save electricity has been enforced.
7. Required use of electrical appliances be advocated by all employee.

