



JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: 201 /ACPM/LMC/2021

04.02.2021

## Circular

### Meeting of Local Managing Committee

The Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule will be held on 11<sup>th</sup> February 2021 at 11,00 am in the council hall to discussed following agenda,

- 1 To confirm the minutes of previous minutes of meeting held on dated 5<sup>th</sup> November 2020 and approve action taken report.
- 2 To review and action plan linear growth of infrastructural, facilities for training of MBBS, interns and postgraduate students as well as patient care services.
- 3 To review faculty incentive scheme of the college & hospital to promote extra-mural research & clinical trial activities, research publication, participation in seminar & conference, hosting conferences in the institution, and awards to achieve excellence in pursuance of vision and mission.
- 4 To undertake initiatives for enrichment of e-learning resources for promotion of remote usage abilities of the students and faculty.
- 5 To prepare SOP for initiative to enhancement of Co-curricular and extracurricular participation of students & faculty in Zonal, state and national events.
- 6 To undertake initiative to enhancement Activities of international cells for placement, career & professional development and international collaboration in academic and research areas.
- 7 To discuss and recommends mentor mentee programme
- 8 To review and discuss midcourse continuous improvement policy document
- 9 To discuss, review and approve annual budget financial estimates for the college and hospital for year 2021-22.

All the members are requested to make it possible to attend the meeting.

Member Secretary





Ref: 352/ACPM/LMC/2022

13.02. 2021

### Minutes of Meeting of Local Managing Committee

Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule was held on 11<sup>th</sup> February 2021 under the chairman ship of Hon'ble chairman Dr Bhaidas C Patil at 11,00 am in the council hall to discussed pre-circulated agenda,

Following members were present in the meeting

- |                        |                         |
|------------------------|-------------------------|
| 1. Dr Bhaidas C Paril  | Chairman,               |
| 2. Mrs Mamta S Patil   | Secretary, JMF Trust    |
| 3. Dr Vijay B Patil    | Dean & Member Secretary |
| 4. Shri Pramod D Jain  | Trustee, JMF            |
| 5. Dr NV Dravid        | Member                  |
| 6. Dr RV Patil         | Member                  |
| 7. Dr RC Sharma        | Member                  |
| 8. Shri Rakesh Kakuste | Member                  |

Leave of absence was granted to following member due to their inability to attend the meeting owing to personal pre-occupation.

- |                         |                            |
|-------------------------|----------------------------|
| 1. Shri Kunal R. Patil  | Vice Chairman JMF Trust    |
| 2. Mrs Sangeeta N Patil | Joint Secretary, JMF Trust |

The Chairman welcomes all the members and asked for point of order to commence the proceeding of the meeting,

**Agenda: 1 to confirm the minutes of previous minutes of meeting and approve action taken report.**

The minutes of meeting dated 5<sup>th</sup> November 2020 were read by member secretary and placed the action taken report before to member for approval & implementation, It is resolved unanimously that minutes of meeting be confirmed and approval,



**2. To review and action plan linear growth of infrastructural, facilities for training of MBBS, interns and postgraduate students as well as patient care services.**

Recommendations of College council regarding review of compliance of prospective plan 2015 and preparation of prospective plan 2020 were discussed in the meeting of Local Managing Committee. The prospective plan document is recommended by the college council was approved after extensive discussion for implementation.

**3. To review faculty incentive scheme of the college & hospital to promote extra-mural research & clinical trial activities, research publication, participation in seminar & conference, hosting conferences in the institution, and awards to achieve excellence in pursuance of vision and mission.**

The recommendations of college council regarding review policy document of extra-mural research & clinical trial activities, research publication, participation in seminar & conference, hosting conferences in the institution, and awards to teachers and students needs motivation to enhance research activities were discussed in Local Managing Committee meeting. The members of Local Managing Committee resolved that policy document be recommended by the college council is approved for immediate implementation.

**4. To undertake initiatives for enrichment of e-learning resources for promotion of remote usage abilities of the students and faculty.**

College council recommended proposal for initiatives for to enhance e-learning resources for usage of Students and faculty by recommending:

1. Subscription of E-Shodhganga, National digital library, National Programme on Technology Enhanced Learning (NPTEL), National Digital Library,
2. Preparation of video lectures by the faculty
3. Preparation of e-handouts, e-lectures
4. Subscription of online e-journals, E-Books and E-Magazine
5. Promotion of registration in E-courses

The members of Local Managing Committee resolved to approve proposal of college council to enriched and enhanced to promote learning experiences and remote usages abilities for the faculty and students and initiates steps for implementation.

**5. To prepare SOP for initiative to enhancement of Co-curricular and extracurricular participation of students & faculty in Zonal, state and national events.**



Recommendations of college council proposing measures to promote co-curricular and extracurricular participation of students & faculty in Zonal, state and national events by the teachers and students. The members of Local Managing Committee decided to approved the initiatives for promotion of Co-curricular and extracurricular participation of students & faculty in Zonal, state and national events by the teachers and students and undertake necessary steps for implementation.

**6. To undertake initiative to enhancement Activities of international cells for placement, career & professional development and international collaboration in academic and research areas.**

College council submitted its recommendations to Local Managing Committee for the the need for enhancement of activities of international cells for placement, career & professional development and international collaboration in academic and research areas for the students. College council also recommends that foreign students should also be encouraged to apply for electives, clinical rotations and admission to MBBS courses. The members of Local Managing Committee decided to approve the recommendations of College council and directed the member secretary of International Student Cell to undertake necessary activities for implementation.

**7. To discuss and recommends mentor mentee programme**

The recommendations of college council regarding mentor mentee programme highlighting its mechanism for implementation and evaluation were submitted to the Local Managing Committee for consideration. The members of Local Managing Committee after detailed deliberations decided to approve the recommendations of college council for implementation and directed the member secretary of the Local Managing Committee to design the mechanism for monitoring the program.

**8. To review and discuss midcourse continuous improvement policy document**

The college council had reviewed policy document of IQAC on measures and initiatives undertaken by various department for midcourse continuous improvement and submitted its recommendations to Local Managing Committee for consideration. The members of Local Managing Committee after discussion resolved to approve the policy document on measures for midcourse continuous improvement for implementation.

**9. To discuss, review and approve annual budget financial estimates for the college and hospital for year 2021-22.**



The college council submitted its recommendation of proposed budget estimates for the college and hospital for the year 2021-22 for the approval. The members had detailed discussion and sought clarification from the dean. After discussion, the committee unanimously resolved to approve the budget for the year 2021-22.

**10. Any other matter with the permission of Chair**

Since there was no other matter, Meeting of Local Managing Committee is concluded with vote of thanks to chair



Member Secretary



Chairman





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: 348 /ACPM/LMC/2022

15.02. 2021

**Action Taken Report of Minutes of Meeting of Local Managing Committee**

**Dated 11<sup>th</sup> February 2021**

**Agenda: 1 to confirm the minutes of previous minutes of meeting and approve action taken report.**

Resolution 1: Dean of ACPM Medical College & Hospital Dhule was directed to monitor periodically the necessary implementation of ATR approved by the Committee.

**2. To review and action plan linear growth of infrastructural, facilities for training of MBBS, interns and postgraduate students as well as patient care services.**

Resolution 2: The approved documents highlighting prospective plan document was shared by the member secretary of local managing committee with relevant heads of the department, section incharge to initiate activities for compliance and asked them to submit final outcome report.

**3. To review faculty incentive scheme of the college & hospital to promote extra-mural research & clinical trial activities, research publication, participation in seminar & conference, hosting conferences in the institution, and awards to achieve excellence in pursuance of vision and mission.**

Resolution 3: The member secretary sent the copy of approved policy document of extra-mural research & clinical trial activities, research publication, participation in seminar & conference, hosting conferences in the institution, and awards to teachers and students needs motivation to enhance research activities was sent to member secretary of research committee for circulation to all concern and asked the administration to incorporate in employee manual.

**4. To undertake initiatives for enrichment of e-learning resources for promotion of remote usage abilities of the students and faculty.**



Resolution 4: The member secretary sent the copy of approved proposal of college council to library and all heads of the department to initiates activities to enriched and enhanced to promote learning experiences and remote usages abilities for the faculty and students.

**5. To prepare SOP for initiative to enhancement of Co-curricular and extracurricular participation of students & faculty in Zonal, state and national events.**

Resolution 5: The member secretary forwarded the approved SOP to promote co-curricular and extracurricular participation of students & faculty in Zonal, state and national events by the teachers and students to professor incharge of student council and all the concerned stakeholder to take immediate measures and give wide publicity amongst the faculty and students for successful outcome of the initiatives of the college administration.

**6. To undertake initiative to enhancement Activities of international cells for placement, career & professional development and international collaboration in academic and research areas.**

Resolution 6: The member secretary of the local managing committee directed the member secretary of International Student Cell to undertake necessary activities for implementation and submit report of activities to the office of the dean for perusal.

**7. To discuss and recommends mentor mentee programme**

Resolution 7: The member secretary of the local managing committee sent the appointment of mentor and their mentee to all the concerned and directed the member secretary of Mentor Mentee committee to monitor necessary activities to ensure for implementation of mechanism as per the recommendations and submit evaluation program after completion of one year and submit compliance report to the office of the dean for perusal.

**8. To review and discuss midcourse continuous improvement policy document**

Resolution 8: The member secretary of the local managing committee forwarded approved document on measures for midcourse continuous improvement to all departments and directed to initiate activities as per the recommendations of college council and IQAC for implementation.

**9. To discuss, review and approve annual budget financial estimates for the college and hospital for year 2021-22.**

The member secretary forwarded the copy of approved budget to accounts officer for necessary action





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: 502 /ACPM/LMC/2021

30<sup>th</sup> October 2021

## Circular

### Meeting of Local Managing Committee

The Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule will be held on 6<sup>th</sup> November 2021 at 11,00 am in the council hall to discussed following agenda,

- 1 To confirm the minutes of previous minutes of meeting held on dated 11<sup>th</sup> February 2021 and approve action taken report.
- 2 Review and recommends the annual appraisal of teaching & non-teaching employees of the College and Hospital.
- 3 Review and recommendation of SOP of Board of Research Committee
- 4 Review and recommendations of Workshops, seminar, CME and Symposium calendar of Medical Education Unit.
- 5 Review and recommendations of SOP of Examination grievances Cell of Institutional Examination Matters.
- 6 Review of feedback analysis and action taken report about course outcome from students, faculty, professionals and Alumni.
- 7 Any other matter with the permission of Chair

All the members are requested to make it possible to attend the meeting.

8.

Member Secretary







JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: 557 /ACPM/LMC/2022

08.11. 2021

## Minutes of Meeting of Local Managing Committee

Meeting of Local Managing Committee Hospital Dhule was held on 6<sup>th</sup> November 2021 at 11,00 am in the council hall to discussed pre-circulated agenda. The chairman has presided over the meeting.

Following members were present in the meeting

1	Dr Bhaidas C Paril	Chairman JMF Trust
2	Shri Kunal R. Patil	Vice Chairman JMF Trust
3	Mrs Mamta S Patil	Secretary, JMF Trust
4	Mrs Sangeeta N Patil	Joint Secretary, JMF Trust
5	Dr Vijay B Patil	Dean & Member Secretary
6	Dr NV Dravid	Member
7	Dr RV Patil	Member
8	Dr RC Sharma	Member
9	Shri Rakesh Kakuste	Member

Leave of absence was granted to following member due to their inability to attend the meeting owing to personal pre-occupation.

1. Shri Pramod D Jain Trustee, JMF

**Agenda: 1 to confirm the minutes of previous minutes of meeting and approve action taken report.**

The minutes of meeting dated 11<sup>th</sup> February 2021 were read by member secretary and placed the action taken report before to member for approval & implementation. It is resolved unanimously that minute of meeting as well as ATR be confirmed and approval,



**2. Review and recommends the annual appraisal of teaching & non-teaching employees of the College and Hospital.**

Recommendations of college council about Appraisal mechanism for annual assessment of performance and determination of key-performance index. The format was prepared and placed for approval before the local managing committee. Members of the local managing committee approved the recommendations of college council for implementation.

**3. Review and recommendation of SOP of Board of Research Committee**

Recommendation of Research committee submitted by college council regarding SOP for scientific appraisal mechanism of research projects for discussion and recommendation to the local managing committee. It is decided by members of local managing committee to approve the SOP and appraisal mechanism of research projects for implementation.

**4. Review and recommendations of Workshops, seminar, CME and Symposium calendar of Medical Education Unit.**

Recommendations of Medical Education unit of Medical College regarding activity calendar for organizing scientific events during entire year for career development of the faculty submitted to local managing committee for consideration. The members of local managing committee reviewed the draft calendar and resolved to approve for implementation with immediate effect.

**5. Review and recommendations of SOP of Examination grievances Cell of Institutional Examination Matters.**

SOP of the institutional Examination committee functioning and redressal of student grievances regarding internal examination recommended by the college council was discussed in local managing committee meeting. After detailed discussion and review of the recommendations of college council submitted to local managing committee, the members of local managing committee resolved to approve recommendations of College Council for implementation.

**6. Review of feedback analysis and action taken report about course outcome from students, faculty, professionals and Alumni.**

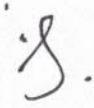
The college council submitted a consolidated report of feedback analysis and action taken report to for perusal and review of local managing committee. The members of the local



managing committee appreciates the efforts of college council as well as IQAC for initiatives to ensure monitoring periodic evaluation of teaching learning process and formulation of mechanism of feedback analysis. The local managing committee approved the feedback analysis report and ATR.

**Agenda 7: Any other matter with the permission of Chair**

Since there was no other matter, Meeting of Local Managing Committee is concluded with vote of thanks to chair



Member Secretary



Chairman





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: *SS7* /ACPM/LMC/2022

08.11.2021

## Action Taken Report of Minutes of Meeting of Local Managing Committee

Dated 6<sup>th</sup> November 2021

**Agenda: 1 to confirm the minutes of previous minutes of meeting and approve action taken report.**

Resolution 1: Dean of ACPM Medical College & Hospital Dhule was directed to monitor periodically the necessary implementation of ATR approved by the Committee.

**2. Review and recommends the annual appraisal of teaching & non-teaching employees of the College and Hospital.**

Resolution 2: The approved documents governing Appraisal mechanism for annual assessment of work performance and determination of key-performance index of employees of ACPM Medical College & Hospital Dhule was forwarded to all heads of the department to circulate the document to all the concerned for information and submit appraisal report to member secretary of Employee Appraisal committee for necessary action.

**3. Review and recommendation of SOP of Board of Research Committee**

Resolution 3: The member secretary sent the copy of approved SOP and appraisal mechanism of research projects to member secretary for necessary action and implementation.

**4. Review and recommendations of Workshops, seminar, CME and Symposium calendar of Medical Education Unit.**

Resolution 4: The member secretary sent the copy of approved activity calendar for organizing scientific events during entire year for career development of the faculty was forwarded to all heads of the department to circulate the document to all the concerned for information as well as MEU Coordinator for implementation.



**5. Review and recommendations of SOP of Examination grievances Cell of Institutional Examination Matters.**

Resolution 5: The member secretary forwarded the approved SOP of the institutional Examination committee functioning and redressal of student grievances regarding internal examination to controller of examination for information and compliance. A copy of SOP may also be circulated to all students for information and rapid, time bound, transparent and fair redressal of grievances for implementation. The member secretary of the grievances redressal committee is also directed to ensure wide publicity for information to all concern and upload on college website.

**6. Review of feedback analysis and action taken report about course outcome from students, faculty, professionals and Alumni.**

Resolution 6: The member secretary of the local managing committee communicated to copy of approved the feedback analysis report and ATR to IQAC as well as to concerned department to initiate steps to implement ATR.

**Agenda 7: Any other matter with the permission of Chair**

No action is required

Action taken report for resolutions of Local Managing Committee meeting dated 6<sup>th</sup> November 2021 is submitted for perusal and necessary approval in its next meeting.

  
Member Secretary





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

• Email : deanacpm@gmail.com  
• acpmmcdhule@gmail.com  
• website : www.jmfacpm.com

• Sakri Road, Dhule - 424001 (Maharashtra)  
• Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: ५४ /ACPM/LMC/2022

9<sup>th</sup> February 2022

## Circular

### Meeting of Local Managing Committee

The Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule will be held on 17<sup>th</sup> February 2022 at 11,00 am in the council hall to discussed following agenda,

- 1 To confirm the minutes of previous minutes of meeting held on dated 6<sup>th</sup> November 2021 and approve action taken report.
- 2 Organization of skill development workshops for staff and students
- 3 To develop mechanism for enhancement of skill learning modules for the MBBS, interns and postgraduate students
- 4 To develop review and recommend Intellectual Property Right [IPR] policy
- 5 To develop action plan for energy conservation & wheeling to grid installation in the campus.
- 6 To develop SOP for quality assurance mechanisms for governance of teaching learning process of MBBS, interns and postgraduate students.
- 7 To discuss, review and approve annual budget financial estimates for the college and hospital for year 2022-23.
- 8 Any other matter with the permission of Chair

All the members are requested to make it possible to attend the meeting.

8

Member Secretary





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: 87 /ACPM/LMC/2022

20.02. 2022

Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule was held on 17<sup>th</sup> February 2022 under the chairmanship of Hon'ble chairman Dr Bhaidas C Patil at 11,00 am in the council hall to discuss pre-circulated agenda,

Following members were present in the meeting

1	Dr Bhaidas C Patil	Chairman,
2	Shri Kunal R. Patil	Vice Chairman JMF Trust
3	Mrs Mamta S Patil	Secretary, JMF Trust
4	Mrs Sangeeta N Patil	Joint Secretary, JMF Trust
5	Dr Vijay B Patil	Dean & Member Secretary
6	Dr NV Dravid	Member
7	Dr RV Patil	Member
8	Dr RC Sharma	Member
9	Shri Rakesh Kakuste	Member

Leave of absence was granted to following member due to their inability to attend the meeting owing to personal pre-occupation.

1	Shri Pramod D Jain	Trustee, JMF
---	--------------------	--------------

The Chairman welcomes all the members and asked for point of order to commence the proceeding of the meeting,

**Agenda: 1 To confirm the minutes of previous minutes of meeting and approve action taken report.**

The minutes of meeting dated 6<sup>th</sup> November 2021 were read by member secretary and placed the action taken report before to member for approval & implementation, It is resolved unanimously that minutes of meeting be confirmed and approval,



## **2. Organization of skill development workshops for staff and students**

Recommendations of college council regarding schedule of organizing professional and skill development activities for faculty and non-teaching staff were submitted to Local Managing Committee for consideration. The members of Local Managing Committee discussed at length regarding duration, the method, objectives and expected outcome of these programmes. It was decided by the Local Managing Committee that schedule of the activities submitted by college council be approved for implementation.

## **3. To develop mechanism for enhancement of skill learning modules for the MBBS, interns and postgraduate students**

Recommendations of college council for implementation of skill learning modules prescribed by the in CBME Curriculum were discussed in meeting of Local Managing Committee. The members suggested that IQAC committee should play proactive role in preparation of structured SOP of training with different department and encourage each department to develop SOP for skill learning of students and organize teaching learning activity. The members of the Local Managing Committee after discussion approved the recommendations of college council and directed the member secretary to incorporate the suggestions of Local Managing Committee prior to implementation.

## **4. To develop review and recommend Intellectual Property Right [IPR] policy**

Recommendations of college council for holding seminar, workshop on IPR and preparation of policy document on intellectual property right was discussed in meeting of Local Managing Committee and approved recommendation of college council for necessary action.

## **5. To develop action plan for energy conservation & wheeling to grid installation in the campus.**

College council submitted its recommendations of green audit initiatives of IQAC regarding review of electricity conservation practices and suggested action plan to be incorporated in prospective plan 2022-2027 and submitted to Local Managing Committee for consideration and approval. The members after perusal of green audit report resolved to approve the green audit report with suggested action plan of college council. It is further resolved that Dean





may be authorized to initiate necessary steps and explore estimated expenditures to implement plan for energy conservation & wheeling to grid installation in the campus.

**6. To develop SOP for quality assurance mechanisms for governance of teaching learning process of MBBS, interns and postgraduate students.**

Recommendations of college council regarding IQAC initiatives for formulation of internal quality assurance mechanisms for governance of teaching learning process of MBBS, interns and postgraduate students were discussed in the meeting of Local Managing Committee. The members of the Local Managing Committee approved the recommendations of college council and further approved that IQAC being a committee of accomplished professionals with distinguished experience in monitoring quality control be authorized to proposed mechanism for governance of teaching learning process, duly vetted with experts in medical education technology and submit report on mechanism for outcome analysis of attainment of medical attributes.

**Agenda No 7: To discuss, review and approve annual budget financial estimates for the college and hospital for year 2022-23.**

The members of college council submitted detailed annual non-plan and plan financial estimates for the college and hospital for the year 2022-23 for the approval. The members had detailed discussion and sought clarification about outlay for planned expenditures. The accounts officer provided necessary explanations and urgent requirement for peer team visit. The members of the committee after discussion, unanimously resolved to approve the budget for the year 2022-23.

**Agenda 8: Any other matter with the permission of Chair**

Since there was no other matter, Meeting of Local Managing Committee is concluded with vote of thanks to chair



Member Secretary



Chairman





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: 90 /ACPM/LMC/2022

27.02. 2022

**Action Taken Report of Minutes of Meeting of Local Managing Committee**

**Dated 17<sup>th</sup> February 2022**

**Agenda: 1 To confirm the minutes of previous minutes of meeting and approve action taken report.**

Resolution 1: Dean of ACPM Medical College & Hospital Dhule was directed to monitor periodically the necessary implementation of ATR approved by the Committee.

**Agenda: 2. Organization of skill development workshops for staff and students**

Resolution 2: The approved schedule of organizing professional and skill development activities for faculty and non-teaching staff was shared by the member secretary with relevant heads of the department, section in charges to initiate activities for compliance.

**Agenda: 3. To develop mechanism for enhancement of skill learning modules for the MBBS, interns and postgraduate students**

Resolution 3: The member secretary sent the copy of resolution for development of mechanism for enhancement of skill learning modules for the MBBS, interns and postgraduate students to all the heads of department for necessary action in accordance to suggestions of local managing committee and submits the document to dean for further action and approval.

**Agenda: 4. To develop review and recommend Intellectual Property Right [IPR] policy**

Resolution 4: The member secretary sent the copy of resolution on intellectual property right for information to curriculum committee and requested them to undertake necessary initiatives.

**Agenda: 5. To develop action plan for energy conservation & wheeling to grid installation in the campus.**



Resolution 5: The member secretary forwarded the approved copy of the green audit report to administration for record and asks the administrative officer to initiate action to explore the name of suppliers with proved credentials for further action.

**Agenda: 6. To develop SOP for quality assurance mechanisms for governance of teaching learning process of MBBS, interns and postgraduate students.**

Resolution 6: The member secretary of the local managing committee directed the member secretary of curriculum committee and IQAC to undertake necessary steps in accordance of suggestion of local managing committee for appropriate mechanism for governance of teaching learning process, duly vetted with experts in medical education technology and submit SOP on mechanism for analysis of outcome of attainment of medical attributes.

**Agenda No 7: To discuss, review and approve annual budget financial estimates for the college and hospital for year 2022-23.**

The member secretary forwarded approved annual budget document to administrative officer for necessary action.

**Agenda: 8: Any other matter with the permission of Chair**

No action is required

Action taken report for resolutions of Local Managing Committee meeting dated 17<sup>th</sup> February 2022 is submitted for perusal and necessary approval of local management committee in its next meeting.

  
Member Secretary





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

📍 Sakri Road, Dhule - 424001 (Maharashtra)  
☎ Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

✉ Email : deanacpm@gmail.com  
✉ acpmmcdhule@gmail.com  
🌐 website : www.jmfacpm.com

Ref: 208 /ACPM/LMC/2022

9<sup>th</sup> December 2022

## Circular

### Meeting of Local Managing Committee

The Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule will be held on 15<sup>th</sup> December 2022 at 11,00 am in the council hall to discussed following agenda,

- 1 To confirm the minutes of previous minutes of meeting held on dated 17<sup>th</sup> February 2022 and approve action taken report.
- 2 Approval of policy documents governing Code of Conduct for Medical Students:
- 3 Reviews and Approval of Gender Redressal Constitution and Policy
- 4 Review & Approval of constitution of Anti-Ragging Policy
- 5 Review and approval of Grievances Redressal policy
- 6 Review and approve the value- added courses for students of the College and Hospital.
- 7 Review and approve the minutes of meeting of college council, curriculum committee, IQAC, and their recommendations for implementation.
- 8 Any other matter with the permission of Chair

All the members are requested to make it possible to attend the meeting.

Member Secretary





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: 275 /ACPM/LMC/2022

December 16, 2022

### Minutes of Meeting of Local Managing Committee

Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule was held on 15<sup>th</sup> December 2022 at 11,00 am in the council hall to discussed following agenda. Hon'ble Shri Kunal R Patil chaired the meeting.

Following members were present in the meeting

- |                           |                            |
|---------------------------|----------------------------|
| 1. Shri Kunal R. Patil    | Vice Chairman JMF Trust    |
| 2. Mrs Mamta S Patil      | Secretary, JMF Trust       |
| 3. Mrs Sangeeta N Patil   | Joint Secretary, JMF Trust |
| 4. Dr Shailendra R Patil  | Director- Professor        |
| 5. Dr Prashant V. Solunke | Dean & Member Secretary    |
| 6. Dr NV Dravid           | Member                     |
| 7. Dr RV Patil            | Member                     |
| 8. Dr RC Sharma           | Member                     |
| 9. Shri Rakesh Kakuste    | Member                     |

Leave of absence was granted to following member due to their inability to attend the meeting owing to personal pre-occupation.

- |                       |              |
|-----------------------|--------------|
| 1. Shri Pramod D Jain | Trustee, JMF |
|-----------------------|--------------|

The Members requested Shri Kunal R Patil to chair the meeting and commence the proceeding of the meeting,

**Agenda 1: to confirm the minutes of previous minutes of meeting held on dated 17<sup>th</sup> February 2022 and approve action taken report.**

The minutes of meeting dated 17<sup>th</sup> February 2022 were read by member secretary and placed the action taken Report before to member for approval & implementation,



It is resolved unanimously that minute of meeting as well as ATR be confirmed.

**2. Approval of policy documents governing Code of Conduct for Medical Students:**

Academic section of dean office prepared code of conduct for students undergoing MBBS as well as MD/MS programme of the medical college and hospital, duly recommended by college council was submitted and submitted to local managing committee for approval. Members of the committee after incorporation of suggestions of the members, the policy document governing the code of conduct for students undergoing MBBS as well as MD/MS programme of the medical college and hospital of the college & hospital be approved and implemented with immediate effect.

**3. Reviews and Approval of Gender Redressal Constitution and Policy:**

Gender sensitization and redressal Committee recommended the policy document drafted in pursuance of directions of Hon'ble Supreme Court of India for discussion and implementation through College Council for review its constitution, duties and power & penalties for defaulters to local managing committee. The Members of committee after detailed discussion and suggestions approved the constitution, duties and power & penalties for defaulters for implementation.

**4. Review & Approval of constitution of Anti-Ragging Policy:**

Recommendations of Anti-Ragging Committee placed reviewed policy documents comprise of constitution, duties and power & penalties for defaulters drafted in pursuance of directions of Erstwhile MCI/NMC of India for discussion and implementation through college council with its recommendations to local managing committee. The Members of committee after detailed discussion and suggestions approved the constitution, duties and power & penalties for defaulters for implementation.

**5. Review and approval of Grievances Redressal policy:**

The amended policy document considering need for facilitating rapid, time bound, transparent and fair redressal of grievances submitted by College Grievances Redressal Committee was reviewed and recommended for approval of local managing committee by college council. Members of local managing committee after discussion and suggestions approved the policy documents for rapid, time bound, transparent and fair redressal of grievances for implementation with immediate effect.



**6. Review and approve the value- added courses for students of the College and Hospital.**

Recommendation for starting Value added courses for promotion of knowledge, skills and attitude of students mentioning regarding duration of courses, schedule of programme, courses content & tools for assessment and criteria for successful completion of the course for submitted by college council for discussion and approval. Members of local managing committee after detailed discussion and suggestions approved the duration of courses, schedule of programme, courses content & tools for assessment and criteria for successful completion of the course for implementation.

**7. Review and approve the minutes of meeting of college council, curriculum committee, IQAC, and their recommendations for implementation.**

The members were provided minutes of meeting of college council, curriculum committee and IQAC for approval of the committee. The members of the committee had detailed deliberations on recommendations and requested the member secretary to submit the details involving specific financial allocations and proposed outcomes analysis for implementing some of the suggestions. The unanimously approved the recommendations of the all the committee and requested member secretary to proceed for further action.

Agenda 8: Any other matter with the permission of Chair

Since there was no other matter, Meeting of Local Managing Committee is concluded with vote of thanks to chair

  
Member Secretary

  
Chairman





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

📍 Sakrl Road, Dhule - 424001 (Maharashtra)  
☎ Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

✉ Email : deanacpm@gmail.com  
✉ acpmmcdhule@gmail.com  
🌐 website : www.jmfacpm.com

Ref: ' 55 /ACPM/LMC/2023

3<sup>rd</sup> January 2023

### **Action Taken Report of Minutes of Meeting of Local Managing Committee**

**Dated 31<sup>st</sup> December 2022**

**Agenda 1: to confirm the minutes of previous minutes of meeting held on dated 17<sup>th</sup> February 2022 and approve action taken report.**

Resolution 1: Dean of ACPM Medical College & Hospital Dhule was requested to monitor the necessary implementation of ATR approved by the Committee.

**Agenda 2. Approval of policy documents governing Code of Conduct for Medical Students:**

Resolution 2: The approved policy documents governing Code of Conduct for Medical Students of ACPM Medical College & Hospital Dhule was forwarded to all heads of the department to circulate the document to all the concerned for information and upload the document on college website.

**3. Reviews and Approval of Gender Redressal Constitution and Policy:**

Resolution 3: The member secretary sent the copy of approved the constitution, duties and power & penalties for defaulters for information to all the department /committee for strict compliance. A copy be also uploaded on college website.

**4. Review & Approval of constitution of Anti-Ragging Policy:**

Resolution 4: The member secretary sent the copy of approved the constitution, duties and power & penalties for defaulters for information to all for strict compliance. A copy is also uploaded on college website. A copy is also forwarded to Anti-ragging committee to observe the regulations as prescribed by the statutory authority and affiliating university.





**5. Review and approval of Grievances Redressal policy:**

Resolution 5: The member secretary forwarded the approved policy document governing rapid, time bound, transparent and fair redressal of grievances for implementation. The member secretary of the grievances redressal committee is also directed to ensure wide publicity for information to all concern and upload on college website.

**6. Review and approve the value- added courses for students of the College and Hospital.**

Resolution 6: The member secretary communicated to concerned department to initiate steps to take initiatives for commencement of the value added courses earliest and submit the compliance report to dean office of ACPM Medical College & Hospital Dhule.

**7. Review and approve the minutes of meeting of college council, curriculum committee, IQAC, and their recommendations for implementation.**

Resolution 7: The member secretary forwarded the minutes all committees and requested to concerned committee to initiate steps as suggested in the resolution of local managing committee.

Resolution 8:

No action is required

Action taken report for resolutions of Local Managing Committee meeting dated 31<sup>st</sup> December 2022 is submitted for perusal of member secretary and necessary approval in forthcoming meeting of Local Managing Committee.



Member Secretary





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

📍 Sakri Road, Dhule - 424001 (Maharashtra)  
📞 Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

✉ Email : deanacpm@gmail.com  
✉ acpmmcdhule@gmail.com  
🌐 website : www.jmfacpm.com

Ref: 59 /ACPM/LMC/2023

March 31, 2023

## Circular

### Meeting of Local Managing Committee

The Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule will be held on April 8, 2023 at 11,00 am in the council hall to discussed following agenda,

- 1 To confirm the minutes of previous minutes of meeting held in 31<sup>st</sup> December 2022 and approval action of taken report.
- 2 To discuss, review and approve annual budget financial estimates for the college and hospital for year 2023-24.
- 3 To discuss, review and approve the initiatives recommended for improvement by the college and status of implementation in the academic year 21-22.
- 4 To Discuss and approve the minutes of meeting of IQAC, curriculum committee, pre-clinical board, para-clinical board, & clinical board to College council.
- 5 To Discuss and approve the recommends the Feedback Analysis report and recommendation for implementation.
- 6 To Discuss and approve the recommendation of college council regarding annual appraisal of teaching and non-teaching staff.
- 7 To Discuss and approve the draft AQAR and Annual Report for the academic year 2021-22 recommended by the college council.
- 8 Any other matter with the permission of Chair

All the members are requested to make it possible to attend the meeting.

  
Member Secretary





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Ref: 75 /ACPM/LMC/2023

April 11, 2023

### Minutes of Meeting of Local Managing Committee

Meeting of Local Managing Committee of ACPM Medical College & Hospital Dhule was held on April 8, 2023 under the chairman ship of Shri Kunal R. Patil at 11,00 am in the council hall to discussed following agenda,

Following members were present in the meeting

- |                          |                            |
|--------------------------|----------------------------|
| 1. Shri Kunal R. Patil   | Vice Chairman JMF Trust    |
| 2. Mrs Mamta S Patil     | Secretary, JMF Trust       |
| 3. Mrs Sangeeta N Patil  | Joint Secretary, JMF Trust |
| 4. Dr Prashant Solenke   | Dean & Member Secretary    |
| 5. Shri Pramod D Jain    | Trustee, JMF               |
| 6. Dr Shailendra R Patil | Director-Professor         |
| 7. Dr RV Patil           | Member                     |
| 8. Dr RC Sharma          | Member                     |
| 9. Shri Rakesh Kakuste   | Member                     |

The Chairman welcomes all the members and asked for point of order to commence the proceeding of the meeting.

**Agenda: 1 to confirm the minutes of previous minutes of meeting held in 31<sup>st</sup> December 2022 and approval action of taken report.**

The minutes of meeting dated 31<sup>st</sup> December 2022 were read by member secretary and placed the ACTION Taken Report before to member for approval.

It is resolved unanimously that minutes of meeting be confirmed and approved for further action.



**Agenda No 2: To discuss, review and approve annual budget financial estimates for the college and hospital for year 2023-24.**

The members of college council after detailed deliberations prepared annual non-plan and plan budget financial estimates for the college and hospital for the year 2023-24. It was realized by some of the members to increase outlay for plan expenditures in view of objective for enhancement in infrastructure growth, upgradations of equipments, additional of teaching & health care facilities for the student and patient welfare activities. After suggestion of the members of Local Managing committee decided to enhance the financial estimate and proposed to increase budget by increasing value added services and initiate procedures to obtain term loan from nationalized or private banks to meet the additional expenditures. The committee unanimously resolved to approve the budge for the year 2023-24.

**Agenda No 3: To discuss, review and approve the initiatives recommended for improvement by the college and status of implementation in the academic year 21-22.**

The member secretary placed the recommendations of IQAC and College council highlighting the initiatives undertaken by the college for improvements in teaching, research and health care service including addition of infrastructures in the academic year 2021-22. The member secretary also briefed the members about the status of implementation according to action taken report. The members suggested that monthly if possible, otherwise quarterly monitoring report may be obtained from the all the concerned for impact analysis. The suggestion was well taken by the members and should be included in resolution. It is further suggested by the members that since are accredited institution, periodical sensitization sessions be organized by the departments/IQAC under the leadership of Dean and collaboration with health sector industry to explore innovative, financially viable initiatives for improvement of social and quality health care. All the members unanimously resolved to approve the suggestions be approved and necessary action to transform the objectives of the suggestions be undertaken as per feasibility of resources.

**Agenda No 4 Discuss and approve the minutes of meeting of IQAC, curriculum committee, pre-clinical board, para-clinical board, & clinical board to College council.**

The secretary of college council has forwarded its minutes of meeting of curriculum committee, pre-clinical board, para-clinical board, & clinical board for seeking opinion, suggestions and critical review of the members. After due deliberations by the members, minutes of meeting curriculum committee, pre-clinical board, para-clinical board, & clinical



board were approved. It was resolved to send extract of resolution to college council through Dean for further action.

**Agenda No 5 Discuss and approve the recommends the Feedback Analysis report and recommendation for implementation.**

The member secretary presented the feedback analysis report as process of impact analysis, evaluation of program, attainment of medical attributes using Google form uploaded on college website. The college UG/PG students, parents, professionals, employers and alumni have participated by giving their responses. The response analysis results commensurate with the vision and mission and encourages identifying areas of any weakness to achieve excellence at par with other highly graded institutions. The members appreciated the leadership of Dean and his team for implementing new initiatives, a step forward to achieve excellence. The members resolved that feedback analysis report be approved for further necessary action.

**Agenda No 5 Discuss and approve the recommendation of college council regarding annual appraisal of teaching and non-teaching staff.**

The member secretary briefed the members of committee about implementation of quantitative initiative for annual appraisal of teaching and non-teaching staff using Google form uploaded on college website. Statistician analyzed all the quantitative data. The appraisal committee after unanimous consensus graded the improvement in terms of career development, participation of research activities and publication, use of diverse teaching learning methods, proactive role in college committee and implementation of newer initiatives for improvements in teaching learning, research and patient care. The members of the committee extended thanks to Dean and members of appraisal committee for their efforts and implementation of quantitative mechanism and requested the member secretary to carryout brain storming sessions with other faculty members as well to identify mechanism for motivation for seeking funding from government organization/industry to establish dedicated in-house R&D for translational research. The members unanimously approved the grading based on the appraisal data and requested to explore possibility and planning of setting up dedicated in-house R&D for translational research with the help of financial assistance for extra-Mural research projects from government organization/industry.



**Agenda No 6 Discuss and approve the draft AQAR and Annual Report for the academic year 2021-22 recommended by the college council.**

The member secretary requested IQAC coordinator to place the draft AQAR for the academic year 2021-22. The IQAC coordinator highlighted the initiatives for improvements in quality undertaken by the various departments after the peer team visit. The suggestions of peer team visit have been addressed on priorities as regards to library air-conditioning, feedback analysis and action taken report, effective e-governance, subscription of e-resource platform, starting of more postgraduate courses. The member secretary also informed status report of implementation of initiatives to the members. The members of the committee expressed their satisfaction to know the encouraging progress. The members unanimously approved the AQAR report for the year 2021-22 and Annual Report of ACPM Medical College, Dhule for the academic year 2021-22 and requested the member secretary for further necessary action.

**Agenda 7: Any other matter with the permission of Chair**

Since there was no other matter, Meeting of local managing committee is concluded with vote of thanks to chair

  
Chairman

  
Member Secretary





JAWAHAR MEDICAL FOUNDATION'S  
A.C.P.M. MEDICAL COLLEGE & HOSPITAL

Sakri Road, Dhule - 424001 (Maharashtra)  
Ph.No.: 02562 - 276317,18,19 Mob. 8686585839

Email : deanacpm@gmail.com  
acpmmcdhule@gmail.com  
website : www.jmfacpm.com

Ref: १० /ACPM/LMC/2023

April 11, 2023

**Action Taken Report of Minutes of Meeting of Local Managing Committee  
dated 8<sup>th</sup> April 2023.**

**Agenda: 1 to confirm the minutes of previous minutes of meeting held in 31<sup>st</sup> December 2022 and approval action of taken report.**

Resolution 1: Dean of ACPM Medical College & Hospital Dhule was directed to monitor the necessary implementation of ATR approved by the Committee.

**Agenda No 2: To discuss, review and approve annual budget financial estimates for the college and hospital for year 2023-24.**

Resolution 2: The approved the budget for the year 2023-24 was forwarded to Account officer for implementation and instructed to initiate the procedure for seeking term loan to meet the additional expenditures attributed to increased capital expenditure.

**Agenda No 3: To discuss, review and approve the initiatives recommended for improvement by the college and status of implementation in the academic year 21-22.**

Resolution 3: The member secretary has necessary directions to all the departments, IQAC for urgent compliance and identifies the employees and students if required to implement the suggestions of committee.

**Agenda No 4 Discuss and approve the minutes of meeting of IQAC, curriculum committee, pre-clinical board, para-clinical board, & clinical board to College council.**

Resolution 4: Copies of approved minutes of meeting of IQAC, curriculum committee, pre-clinical board, para-clinical board, & clinical board were sent to respective boards and committee to disseminate details of the approvals of local managing committee with instructions for implementation.

**Agenda No 5 Discuss and approve the recommendation of college council regarding annual appraisal of teaching and non-teaching staff.**



Resolution 5: The member secretary forwarded the analysis report of annual appraisal of teaching and non-teaching employee to the Administrative officer for further action in accordance of the resolution.

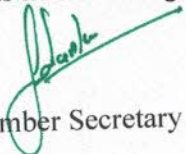
**Agenda No 6 Discuss and approve the draft AQAR and Annual Report for the academic year 2021-22 recommended by the college council.**

Resolution 6: The approved AQAR for the academic year 2021-22 and annual report of ACPM Medical College Dhule for the academic year 2021-22 is forwarded to IQAC and Administrative officer for further action in accordance to resolution of Committee.

**Agenda 7: Any other matter with the permission of Chair**

No Action taken required.

Action taken report for resolutions of Local Managing Committee meeting dated 8<sup>th</sup> April 2023 is submitted to Member Secretary for perusal and necessary approval of the committee in its next meeting.

  
Member Secretary

