

6.5.1

Composition and mechanism of Internal Quality Assurance Cell



**JAWAHAR MEDICAL FOUNDATION'S
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Ref: 05 /ACPMMC/Dhule

Date: 01.12.2020

Internal Quality Assurance Cell Committee

Sr.No.	Name	Department	Designation
1	Dr. Vijay B. Patil	Dean	Chairman
2	Dr. P.V. Solanke	Secretary, IQAC	Cordinator
3	Dr. Shailendra Patil	Management Representative	Member
4	Dr.N.V. Dravid	Chairman, Curriculum Committee	Member
5	Dr .A.W.Patil	Prof. & HOD, Pharmacology	Member
6	Dr .M.S.Pawar	Senior Faculty	Member
7	Dr. Kailash Gindodia	Senior Faculty	Member
8	Dr. Shahin Kazi	Gender Harassment Committee	Member
9	Mr. Sharad Desale	Parent Representative	Member
10	Mr. Heramb Patil	Student council representative	Member
11	Ms. Harpreet Kaur	Student council representative	Member
12	Mrs. Snehal Parkhi	External Expert	Member
13	Dr. R.C.Sharma	I/C NACC Steering Committee	Member

Dr. Vijay B. Patil

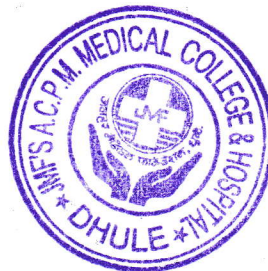
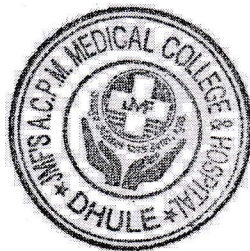
Dean

A.C.P.M. Medical College, Dhule

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Copy to:

- The Chairman Sir
- All Department
- Office file





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About IQAC

As per National Assessment and Accreditation Council (NAAC) guidelines every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC becomes a part of the institution's system and works towards realization of the goals of quality enhancement.

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions.

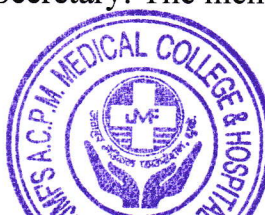
Goals of IQAC

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Composition of the IQAC

The IQAC shall have the following composition: a) Dean - Chairperson b) Five senior teachers and one senior administrative official - Member c) Two external experts on Quality Management/ Industry/Local Community - Member d) Director / Coordinator – Member Secretary. The members at b) and c) of the



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above shall be nominated by the Principal of the College in consultation with the academic body of the College (Academic Committee of a College).

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in a quarter.

The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

Role of the Coordinator

Coordinator, of ACPM Medical College bears the delegated responsibilities of Coordinator, IQAC. The following are the roles and responsibilities carried by coordinator IQAC:

- To coordinate the dissemination of information on various quality parameters of higher education
- To coordinate the documentation of the various programmes / activities leading to quality improvement
- To coordinate the quality-related activities of the institution
- To coordinate in preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
- To coordinate the timely and efficient execution of the decisions of IQAC committee.





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Operational Features of the IQAC at ACPM

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in the institution;
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.





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IQAC will facilitate / contribute:

- To a heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture.
- To the enhancement and integration among the various activities of the institution and institutionalize many good practices.
- To provide a sound basis for decision making to improve institutional functioning.
- To act as a change agent in the institution.
- To better internal communication.




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